

OLC 75-2603  
*Sen Congressional  
Relations*

15 OCT 1975

MEMORANDUM FOR: Office of Legislative Counsel

ATTENTION :

[Redacted]

25X1A

SUBJECT : Congressional Correspondence

1. I appreciate your recent comments concerning the need for prompt attention to correspondence from a member of the Congress. This office is sensitive to the need for immediate response to Congressional inquiries. I think you will agree that our past performance in this area has reflected an appreciation of this requirement.

2. With reference to the recent correspondence forwarded to the Agency by Senator Alan Cranston, you should be aware that this material was referred to the Office of Security by the Office of Logistics' Central Mail Room. This particular correspondence was included in a large group of crank letters, which due to tremendous backlog was not handled in accordance with this office's policy dealing with Congressional correspondence. I regret the delay which this procedure precipitated.

3. To avoid a reoccurrence, the Central Mail Room has been reminded that all Congressional franked mail bearing an official return address should be sent directly to the Office of Legislative Counsel.

25X1A

[Redacted]

Robert W. Gambino  
Director of Security

OS 5 8882